

SADBURY TOWN COUNCIL

**MINUTES OF THE MEETING OF THE LEISURE AND ENVIRONMENT COMMITTEE
HELD IN THE TOWN HALL ON TUESDAY 30th JULY 2024 AT 6.30PM**

Committee members present: Mr S Hall – Chair
Ms E Murphy
Mrs J Osborne
Mr T Regester
Mr A Welsh

Officers in attendance: Mrs D Deeks – Administration Manager/s151 Officer
Mr B Smith – Operations Manager

1. SUBSTITUTES AND APOLOGIES

Apologies were received from Councillor A Owen and Councillor J Carter.

2. DECLARATIONS OF INTERESTS

Councillors Mr T Regester declared that he is a Babergh District Councillor.

3. DECLARATION OF GIFTS AND HOSPITALITY

No declarations of gifts or hospitality were received.

4. REQUESTS FOR DISPENSATION

No requests for dispensations had been received.

5. MINUTES

RESOLVED

That the minutes of the Leisure and Environment Committee meeting held on the 25th June 2024 be confirmed and signed as an accurate record.

6. ACTIONS FROM PREVIOUS MINUTES

The Administration Manager confirmed progress on the actions from the previous minutes.

- To obtain more quotes for fire door closures, will be discussed at item 8.

RESOLVED

That the progress on these actions be noted.

7. TO APPROVE THE EXPENDITURE OF UP TO £2,200 EXCLUDING VAT FOR THE MOVING CINEMA TO RETURN TO SUDBURY IN OCTOBER AND FEBRUARY HALF TERM

The Administration Manager explained costings for the return of the Moving Cinema for this financial year and that a large portion of the costs would be allocated from the Moving Cinema budget with the remainder allocated from Town Economy/Advertising.

RESOLVED

That, under the power of the Local Government Act 1972, s144 members approve the expenditure up to £2,200 excluding VAT to cover costs associated with the return of the Moving Cinema.

8. TO APPROVE THE EXPENDITURE OF UP TO £4,000 EXCLUDING VAT ON FIRE DOOR CLOSURES

The Operations Manager explained that following the last Leisure and Environment meeting additional quotations had been obtained for the fire door closures and recommended that the Council accept the lower quote.

RESOLVED

That, under the power of the Local Government Act 1972, s.111, members approve the expenditure up to £4,000 excluding VAT to replace the fire door closures.

9. TO DISCUSS FUTURE OPERATIONS TEAMWORK FOR CHARGING LOCAL CHARITIES

Councillor A Walsh had previously been a Trustee for the HIVE and had received complaints about trees and bushes needing attention which were restricting access. Quotes were sort and were deemed to be too expensive. Councillor Walsh had spoken to the Town Clerk to see if there was a possibility of the Community Wardens taking on these tasks, on a chargeable ad hoc basis.

RESOLVED

The Administration Manager should draft a policy and associated Service Level Agreement (SLA) which would allow the Community Wardens to undertake work for Charities around the town at an agreed cost.

10. TO DISCUSS WHETHER THE COUNCIL WOULD LIKE TO CONTINUE THE COMMUNITY WARDEN S ANNUAL SCHOOL COMPETITION

The Operations Manager stated the Community Warden team needed some direction from Members as to the value of continuing to run community tasks. With grounds maintenance priorities and reduced staff levels community tasks would need to be scheduled into the Community Warden work programme.

RESOLVED

Members resolved to continue to include the school's competition in the Community Wardens Schedule. The Operations Manager should manage the Community Warden Resources effectively to include this task.

11. TO DISCUSS WHETHER THE COUNCIL WOULD LIKE TO CONTINUE THE SCHOOLS, NURSERY AND COMMUNITY LITTLE PICKS

The Operations Manager stated the Community Warden team needed some direction from Members as to the value of continuing to run community tasks. With grounds maintenance priorities and reduced staff levels community tasks would need to be scheduled into the Community Warden work programme.

RESOLVED

Members resolved to continue to include the school's, nursery and community litter pick competition in the Community Wardens Schedule. The Operations Manager should manage the Community Resources effectively to include this task.

Having completed all the work that could be discussed in public, members agreed to hold the rest of the meeting as a private and confidential section.

RESOLVED

That, pursuant to the Public Bodies (Admission to Meetings) Act 1960 s.1(2), the public be excluded from the meeting for the business specified in items 12, 13 and 14 as the publicity would be prejudicial to the public interest by reason of confidential nature of the business to be transacted.

The meeting concluded at 20.07pm.



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Chairman

