

SUDBURY TOWN COUNCIL

You are **summoned** to a meeting of the **FINANCE COMMITTEE** to be held in the **Town Hall, Sudbury** on **TUESDAY 4TH FEBRUARY 2025** at **6.30pm** for the transaction of the following business:

AGENDA

1. Substitutes, apologies and approval of absences.
2. Declarations of Interest.
3. Declarations of Gifts and Hospitality.
4. Requests for dispensation (these must be received in writing).
5. To confirm that the minutes of the meeting of Finance Committee held on 7th January 2025 are an accurate record.
6. To review the actions from previous Finance Committee meetings.
7. To approve the bank payments for December 2024 (copy enclosed).
8. To review the income and expenditure reports for December 2024 (copy enclosed).
9. To review the financial situation at the end of January 2025.
10. To recommend the appointment of SALC as the internal auditor for FY2024/25.
11. To approve the list of payments which arise on a regular basis as the result of continuing contracts, statutory duties or obligations (Fin Reg 6.6).
12. To approval the use of variable direct debits (Fin Reg 7.9).
13. To approval the use of BACS or CHAPS (Fin Reg 7.10).
14. To conduct the annual review of the asset register.
15. To conduct the annual review of the risk management strategy.
16. To receive an update from the Town Clerk and the RFO on financial matters.



30th January 2025

C Griffin
TOWN CLERK

TO: Chairman – Mr N Bennett

Committee Members: - Mrs M Barrett, Ms P Berry-Kilby, Mr S Hall, Ms E Murphy, Miss A Owen, Mr T Register and Mr N Younger. (The Mayor – Ex-officio) and remaining councillors for information. The Press.

In order to comply with the Data Protection Act 2018, all persons attending this meeting are hereby notified that there will be a live video broadcast of this meeting, which will be recorded and available to be watched later on the Council website. The purpose of recording proceedings is to enable maximum participation both at the time of the meeting and for those who watch later.

In accordance with The Openness of Local Government Bodies regulations 2014, persons attending this meeting may make their own recordings of the proceedings subject to the meeting remaining open to the public.