

**SUDBURY TOWN COUNCIL**

**MINUTES OF THE PLANNING DEVELOPMENT AND HIGHWAYS COMMITTEE MEETING  
HELD IN THE TOWN HALL ON 21<sup>st</sup> OCTOBER 2024 COMMENCING AT 6:30 PM**

Committee members present: Mr N Bennett – the chair.  
Mr S Hall  
Mr A Osborne  
Miss A Owen (left at 6.58pm)  
Mr T Regester  
Mr A Stohr  
Mr N Younger

Officers in attendance: Mr C Griffin – Town Clerk

1. **SUBSTITUTES AND APOLOGIES**

Apologies had been received from Councillor Ms J Carter.

2. **DECLARATIONS OF INTEREST**

Councillors Miss A Owen, Mr A Osborne and Mr T Regester declared that they were Babergh District Councillors.

Councillor S Hall declared that he had a non-pecuniary interest in Item 8 as he was a resident of the area who used Girling Street car park.

3. **DECLARATIONS OF GIFTS AND HOSPITALITY**

There were no declarations of gifts or hospitality.

4. **REQUESTS FOR DISPENSATION**

No requests for dispensation had been received.

5. **MINUTES**

**RESOLVED**

**That the minutes of the previous meeting held on the 7<sup>th</sup> October 2024 be confirmed as an accurate record and signed by the Chairman.**

6. **ACTIONS FROM PREVIOUS MINUTES**

The Town Clerk confirmed that there were no outstanding actions from the previous meeting.

**RESOLVED**

7. **PLANNING APPLICATIONS**

DC/24/04467 **Proposal:** Notification of works to trees in a conservation area – Proposal to fell Norway Maple (T1), reduce by 2.5-3m to previous pruning points Sweet Chestnut Tree (T2) and reduce and rebalance by 2 metres Mulberry Tree (T3).  
**Location:** Prospect House, 60 Friars Street, Sudbury, Suffolk, CO10 2AG

**RESOLVED – To recommend approval for trees T2 and T3, but recommend refusal for the Norway Maple (T1) until it has been inspected by a Babergh Tree Officer to ascertain the exact species of the tree, whether the tree is causing damage, and if any works are required.**

DC/24/04396 **Proposal:** Notification of Works to Trees in a Conservation Area – Crown reduce 1No. Magnolia (T1) by 6-8ft.  
**Location:** Long Walls, 30 Meadow Lane, Sudbury, Suffolk, CO10 2TD

**RESOLVED – To recommend approval.**

DC/24/04571 **Proposal:** Planning Application – Change of Use of Unit 1 to a 24 hour gym within Use Class E.  
**Location:** Unit 1, Shawlands Retail Park, Newton Road, Sudbury, Suffolk, CO10 2BG

**RESOLVED – To recommend refusal for the following reasons;**

- That the businesses within Shawlands Retail Park are not permitted to open 24-hours a day and this would set a precedent that others could use to extend their opening hours.
- There is insufficient parking available on the near side of the gates which are shut by the Shawlands Management Company during closing hours.
- Opening the gates at night would risk increased antisocial behaviour.
- A large gym would increase traffic congestion at this important junction.

**DEVELOPMENT**

8. **TO DISCUSS BABERGH DISTRICT COUNCIL’S OFF-STREET PARKING PLACES ORDER**

The members considered Babergh District Council’s off-street parking places order 2024 showing current parking charges and the proposed new charges for North Street car park, Girling Street car park, Great Eastern Road, the Station and Station Road car parks.

**RESOLVED**

To reply to Babergh District Council to ask for clarification on the 5 points below;

- Sudbury Town Council welcome the permits for residents in short stay car parks, but could parking on Saturday afternoons be included in the season tickets for local residents?
- No mention of reimbursement for Roys customers in Great Eastern Road.
- No mention of a restricted return period. Could traders (plumber, electricians, etc) return to the same car park for another job soon after a previous visit?
- Inconsistency for Kingfisher Leisure Centre users, the order says 2 hours free, but a Babergh District Councillor believed that 3 hours free had been agreed.
- No mention of waiving the charges for those attending medical or dental surgeries.

NAS

9. TO DISCUSS THE EARLS COLNE NEIGHBOURHOOD PLAN

**RESOLVED**

To note the Earls Colne Neighbourhood Plan.

10. TO DISCUSS THE FINCHINGFIELD AND WETHERSFIELD JOINT NEIGHBOURHOOD PLAN.

**RESOLVED**

To note the Finchingfield and Wethersfield Joint Neighbourhood Plan.

**HIGHWAYS**

11. TO DISCUSS THE HIGHWAYS LIST

Members discussed the following points;

- Acton Lane blocked drain update – to note Cllr J Carter’s email from Suffolk Highways explaining the process for cleaning drainage gullies.
- Chaucer Road to Clermont Avenue link road update – to note email form Suffolk County Council and request that the police safer neighbourhood team (SNT) to visit and enforce the current Traffic Regulation Order.
- Croft Bridge repairs update – to note the email from Suffolk Highways stating that the bridge was safe to use and that there would be further work to stiffen the parapets.
- Newton Road ANPR speeding results – to ask that the police safer neighbourhood team (SNT) visit and enforce the speed limit.

Members raised the following concerns;

- Upper East Street pavement parking – to ask the police safer neighbour team (SNT) to visit the area and assess the problem. Any other possible measures could be discussed at the next meeting.
- The bollard at the junction of Burkitts Lane and Gainsborough Street had been hit by a vehicle and damaged. (reported by the Town Clerk to SCC ref:494099)

The meeting closed at 7.54 pm

Signed .....  
Chairman



