

SUDBURY TOWN COUNCIL

You are **summoned** to a meeting of the LEISURE & ENVIRONMENT COMMITTEE to be held in Sudbury Town Hall on **TUESDAY 29th October 2024** at **6.30pm** for the transaction of the following business:

AGENDA

1. Substitutes, apologies and approval of absences.
2. Declarations of Interest.
3. Declarations of Gifts and Hospitality.
4. Requests for dispensation (these must be received in writing).
5. To confirm that the minutes of the meeting of the Leisure and Environment Committee held on 24th September 2024 are an accurate record.
6. To review the outstanding actions from previous meetings.
7. To review the number of community wardens required in FY2025-2026.
8. To review the Cemetery, Croft and Mill Acre grounds maintenance work.
9. To review the charges for council service for the FY2025-2026

Market fees	Cemetery fees
Flint Lodge rent	Allotment fees
Room Hire fees	Shop mark-up
Francis Road fees	Community warden services
10. To review the number of litter and dog waste bins emptied by Babergh District Council in FY2025-2026.
11. To review the planned expenditure for FY2025-2026 in accordance with Financial Regulation 4.5.
12. To review the weed control on the highways.
13. To review the bamboo growing on the Croft.
14. To receive an update on the digital noticeboard.
15. To authorise the expenditure of up to £1,500 excluding VAT on the repair of the potholes behind the Town Hall, noting that a long-term permanent surface cannot be installed until the legal aspects have been resolved.
16. To note the expenditure of £1,100 excluding VAT on a heat loss survey and to authorise a further expenditure of up to £5,000 on any additional work required to prepare to issue the tender of the heating system replacement.

17. To approve the annual rise for inflation for the floral contract, calculated using the September 2024 Office for National Statistics CPIH figure of 2.6%. This is the second year of the 3-year contract and will bring the annual expenditure of up to £21,033 excluding VAT.
18. To receive an update on the Christmas lights and fair.
19. To approve expenditure for Christmas fair and lights switch on for £1,330 for entertainment and up to £700 excluding VAT for first aid cover.
20. To receive an update on Flint Lodge repairs and renovation and to authorise up to £5,000 for works.



24th October 2024

C Griffin
TOWN CLERK

TO: Mr S Hall (Chairman), P Beer, Ms P Berry-Kilby, Mr J Jeagar, Ms E Murphy, Mrs J Osborne, Ms J Rawlinson, Mr T Regester and Mr A Welsh. (The Mayor – Ex-officio) and remaining councillors for information. The Press.

In order to comply with the Data Protection Act 2018, all persons attending this meeting are hereby notified that there will be a live video broadcast of this meeting, which will be recorded and available to be watched later on the Council website. The purpose of recording proceedings is to enable maximum participation, both at the time of the meeting and for those who watch later, and to aid in producing accurate minutes.

In accordance with The Openness of Local Government Bodies regulations 2014, persons attending this meeting may make their own recordings of the proceedings subject to the meeting remaining open to the public.