

SUDBURY TOWN COUNCIL

**MINUTES OF THE PLANNING DEVELOPMENT AND HIGHWAYS COMMITTEE MEETING
HELD IN THE TOWN HALL ON 29th JANUARY 2024 COMMENCING AT 6:30 PM**

Committee members present: Mr N Bennett - in the chair.
Ms J Carter
Mr S Hall
Mr A Osborne
Mr A Stohr
Mr N Younger

Officers in attendance: Mr C Griffin - Town Clerk

1. **Substitutes and Apologies**

Apologies had been received from Councillors Miss A Owen and Mrs J Rawlinson.

2. **Declarations of Interest**

Councillors Ms J Carter and Mr A Osborne declared that they were Babergh District Councillors.

Councillors Ms J Carter declared that she was a Suffolk County Councillor.

3. **Declarations of gifts and hospitality**

There were no declarations of gifts or hospitality.

4. **Requests for dispensation**

No requests for dispensation had been received.

5. **Minutes**

RESOLVED

That the minutes of the previous meeting held on the 15th January 2024 be confirmed as an accurate record and signed by the Chairman.

6. **Actions from previous minutes**

The Town Clerk briefed the Committee on the refixing of the posts on the Croft and the repair to the road hump outside Huffers.

RESOLVED

To note the update.

7. **Planning Applications**

- DC/23/05639 **Proposal:** Planning Application – Re-build railings and brick pier to front elevation.

Location: Sudbury Baptist Church, Church Street, Sudbury. CO10 2BJ

RESOLVED – To recommend approval.
- DC/24/00052 **Proposal:** Application under S73a for removal or variation of a Condition following grant of planning Permission DC/21/05883 dated 16.12.2021 – Town and Country Planning Act 1990 – Change of use of commercial café to 2no. dwellings – To vary Conditions 2 (Approved Plans and Documents), 3 (Details of Garden Wall) and 4 (Bicycle Store) to include regularisation of re-roofing works.

Location: Former 21, Friars Street, Sudbury, Suffolk. CO10 2AA

RESOLVED – To recommend approval.
- DC/24/00260 **Proposal:** Householder Application – Construction of a dropped kerb and vehicle crossing.

Location: 39. Elm Road, Sudbury, Suffolk. CO10 2SD

RESOLVED – To recommend approval subject to suitable arrangements for rainwater drainage and a water permeable parking surface.
- DC/24/00278 **Proposal:** Notification of Works to Tree in Conservation Area – Remove T1 Poplar to ground level. Thin T2 Honey Locust by Approx. 10%, remove deadwood and prune away from building.

Location: Walnut Tree Place, Simon Theobald Close, Sudbury, Suffolk.

RESOLVED – To recommend that the Babergh tree officer visits to inspect these trees as there is insufficient information in the application to judge the need for this work.
- DC/24/00309 **Proposal:** Application for works to Trees subject to Tree Preservation Order WS236/T39 – Reduce crown to previous pruning points on an ongoing basis, but not more frequently than every four years, subject to any change in the condition of the tree.

Location: Rasta, Newton Road, Sudbury, Suffolk. CO10 2RN

RESOLVED – To recommend that the Babergh tree officer visits to inspect this tree as there is no information in the application.

8. Development

There were no development issues to discuss.

9. To Note the report from the Strategic Lorry Route meeting on 11 January 2024

The record of the video meeting organised by Halstead Town Council on 11th January 2024 to discuss the strategic lorry route was discussed. Members welcomed that a meeting between the key officers from Suffolk Highways and Essex Highways had taken place but were disappointed that councillors from Sudbury had not been invited.

Members noted that some of the roundabouts at the new Boreham interchange included signage directing traffic towards Sudbury via Braintree although the signage on the main A12 did not show Sudbury at the Boreham junction.

RESOLVED

To note that both Essex and Suffolk Highways would be checking their traffic data for Halstead and Sudbury and would report back.

To ask Halstead Town Council to include Sudbury councillors in future invitations for meetings on the strategic lorry routes.

10. To approve the expenditure of up to £200 excl. VAT for a sign indicating 'leading to' or 'access to' 53 to 73 Blackfriars from Catesby Meadow

Members reviewed the email from the Babergh District Council Neighbourhood Officer which stated that residents who live at 53-73 Blackfriars were complaining that delivery drivers couldn't find their addresses because it was not clear that the properties were now off Catesby Meadow. Before Catesby Meadow had been constructed, access was on a roadway next to 51 Blackfriars but this had been taken out of use and put back to grass.

The Babergh District Council Building Control Team had confirmed that the best way to tackle this would be to initially have a sign erected at the new entrance leading to numbers 53 to 73 Blackfriars. However, Babergh District Council did not erect "leading to" or "access to" signage as their policy considered this could be confusing so they were unable to add anything to the existing Catesby Meadow sign. Nevertheless, Babergh District Council suggested that the Town Council cover the estimated £200 cost of such a sign.

RESOLVED

To note that signage for these properties was a Babergh District Council responsibility and that Babergh did not consider that a "leading to" or "access to" sign was necessary. Therefore, the Town would not fund such a sign.

11. Highways list

That the following items be updated on the highways list;

- **That a lamppost on the Croft had been knocked over during the weekend. This had been reported to Suffolk Highways and to the police and it was being made safe.**
- **Members noted that Girling Street car park had been litter picked.**
- **Members noted that the new road sign had been installed on Park Road.**

The meeting closed at 7:23 pm

Signed
Chairman

