

# **SUDBURY TOWN COUNCIL**

You are **summoned** to a meeting of the LEISURE & ENVIRONMENT COMMITTEE to be held in Sudbury Town Hall on **TUESDAY 25<sup>th</sup> February 2025** at **6.30pm** for the transaction of the following business:

## **AGENDA**

1. Substitutes, apologies and approval of absences.
2. Declarations of Interest.
3. Declarations of Gifts and Hospitality.
4. Requests for dispensation (these must be received in writing).
5. To confirm that the minutes of the meeting of the Leisure and Environment Committee held on 28<sup>th</sup> January 2025 are an accurate record.
6. To review the outstanding actions from previous meetings.
7. To approve the write off of the following assets;
  - a. Town Hall notice boards (x2) total value £1,950
  - b. Bin (Damaged & removed because of Fire) valued at £712.32
  - c. Welcome to Sudbury signs (x7) total value £2,548
  - d. Friars Street sign valued at £2,130
  - e. Hanging baskets x 26 valued at £1,040.00
8. To authorise the expenditure of £5,000 excluding VAT on the purchase of 3 fire-proof storage cabinets for the council's records.
9. To authorise the expenditure of up to £3,150 excluding VAT on the binding of the interment forms from 1979 into 45 permanent interment books.
10. To authorise the expenditure of up to £500 excluding VAT on anti-dog fouling signs for Belle Vue Road and Park Road.
11. To authorise the expenditure of up to £2,500 excluding VAT on the purchase of 10 picnic tables for use at events. These would be funded from CIL.
12. To discuss the state of the Mill Stream between the Mill Hotel at Ballingdon.
13. To approve the new cemetery regulations.
14. To approve the reduction in price to £3.00 of the Sudbury Town Council calendars for 2025 up until of end of March, thereafter remaining calendars to be reduced to £1.
15. To receive an update from Councillor Regester on the silk Festival.

*Draft*

20<sup>th</sup> February 2025

C Griffin  
TOWN CLERK

**TO:** Mr S Hall (Chairman), P Beer, Ms P Berry-Kilby, Mr J Jeagar, Ms E Murphy, Mrs J Osborne, Mr T Register and Mr A Welsh. (The Mayor – Ex-officio) and remaining councillors for information. The Press.

In order to comply with the Data Protection Act 2018, all persons attending this meeting are hereby notified that there will be a live video broadcast of this meeting, which will be recorded and available to be watched later on the Council website. The purpose of recording proceedings is to enable maximum participation, both at the time of the meeting and for those who watch later, and to aid in producing accurate minutes.

In accordance with The Openness of Local Government Bodies regulations 2014, persons attending this meeting may make their own recordings of the proceedings subject to the meeting remaining open to the public.